

**COLUMBIA BOROUGH SCHOOL DISTRICT
Tardiness/Absence Form**

Student Name _____

Room _____ Grade _____

Date(s) absent/tardy _____

The State Law requires an explanation from the parent in each case of (tardiness) (absence). Kindly state reason below.

REASON: _____

Excused _____ Unexcused _____ Illegal _____

Parent/Guardian Signature

PLEASE RETURN ASAP OR ABSENCE IS UNEXCUSED